

JOB VACANCY LISTING 2016

Name of Company: **TENDRILL INTERNATIONAL SDN BHD**

No.	Job Title/Position	Academic Qualification (Minimum)	Brief Job Description	Relevant Experience (No. of years)	No. of vacant	Closing Date (DD/MM/YYYY)	Status of Vacancies	Estimate Date of Recruitment	FINAL STATUS
VACANCIES ADVERTISED ON 15 NOVEMBER 2016									
1	HSSE Coordinator / Safety Officer	Technical College Diploma, NEBOSH and NIOSH Certification	<ul style="list-style-type: none"> Responsible to ensure that all activities are carried out strictly in accordance to Clients HSSE standards as well as statutory regulations. Focal point for communication on all HSSE matters with the client and reporting Planning of any Hazardous work & HSE trainings for personnel Monitoring and auditing of personnel and sub-contractors. 	Minimum of 5 years experience in general maintenance on process or power plants and previous experience within Brunei oil & gas industries working in a similar capacity will be an advantage.	1	15-Nov-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 02 No. of Candidates Selected = 01 (Estimate) Date to report to Company = December/2016
2	HVAC Technician	Diploma Holder	Specialize in installation, testing and repair of HVAC systems or equipment.	Minimum of 5 years experience in similar capacity.	2	15-Nov-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 05 No. of Candidates Selected = 02 (Estimate) Date to report to Company = December/2016
3	Fire Protection Supervisor	HND Holder	<ul style="list-style-type: none"> Plan, coordinate and supervise the activities and resources of FP Team for day-to-day activities related to the Inspection, Testing and Maintenance of the Fire Protection systems. Coordinate closely with the Maintenance Planning in implementation of preventive maintenance programs. Prepare detailed equipment checklists for each maintenance cycle and the estimated man-hour and skill requirements. 	Minimum of 5 years experience in similar capacity.	1	15-Nov-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 02 No. of Candidates Selected = 01 (Estimate) Date to report to Company = December/2016
4	Fire Protection Technician	Diploma Holder	Specialize in installation, testing and repair of Fire Protection systems or equipment.	Minimum of 5 years experience in similar capacity.	2	15-Nov-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 05 No. of Candidates Selected = 02 (Estimate) Date to report to Company = December/2016
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5	Contract Manager	Bachelor's Degree or equivalent in Mechanical Engineering	<ul style="list-style-type: none"> Responsible for the smooth execution of the contract including Maintenance planning, audit scheduling, resources allocation, prioritization of work and services to be executed on site. Responsible for reporting to the Client's Contract Holder including but not limited to preparation and submission of Maintenance and Audit Plans, Contract HSE plan, Monthly Reports. 	Minimum of 10 years experience in contract administration and Petrochemical Plant maintenance work.	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 03 No. of Candidates Selected = 01 (Estimate) Date to report to Company = November/2016
6	Electrical Supervisor	Higher National Diploma (HND) in Electrical Engineering or equivalent	<ul style="list-style-type: none"> Capable to execute efficient and effective maintenance order, maintenance program, strategy, schedule, manpower assignment, and designation of work priorities. Supervising of the Electrical team including scheduling, assigning and monitoring work performed by the team In charge of documentation / record keeping including timesheets, work orders, inventory and equipment compliance to electrical codes and adherence to safety regulations Responsible for the Electrical team performance including employee's performance and trainings. Technical support, hands on for Electrical System Installation, troubleshooting and repair work as needed. 	<ul style="list-style-type: none"> Minimum 10 years experience in Plant Electrical maintenance, commissioning of H.V/L.V. Electrical Systems including protection systems and explosion proof equipment in the field of Oil & Gas Refinery, Petrochemical Plant Industry or similar industries. Must have experience in performing supervisory functions, managing or handling a team of electrical personnel, workers and possess strong leadership skills in the execution of electrical works. 	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 01 No. of Candidates Selected = 01 (Estimate) Date to report to Company = December/2016
7	Electrical Technician	National Diploma in Electrical Engineering or equivalent.	Install and maintain wiring, control, and lighting systems. Inspect electrical components, such as transformers and circuit breakers. Identify electrical problems with a variety of testing devices. Repair or replace wiring, equipment, or fixtures using hand tools and power tools.	<ul style="list-style-type: none"> Minimum of 5 years technical experience in Plant Electrical Maintenance commissioning of H.V/L.V. Electrical Systems including protection systems and explosion proof equipment in the field of Oil & Gas, Petrochemical Plant Industry or other related industries. Hands-on experience in maintenance of electrical equipment, boards, motors etc. 	2	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 05 No. of Candidates Selected = 02 (Estimate) Date to report to Company = December/2016

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8	Instrument Supervisor	Higher National Diploma (HND) or equivalent	<ul style="list-style-type: none"> Capable to execute efficient and effective maintenance order, maintenance program, strategy, schedule, manpower assignment, and designation of work priorities. Supervising of the Instrumentation team including scheduling, assigning and monitoring work performed by the team In charge of documentation / record keeping including timesheets, work orders, inventory and equipment compliance to electrical codes and adherence to safety regulations Responsible for the Instrumentation team performance including employee's performance and trainings. 	<ul style="list-style-type: none"> Minimum of 10 years experience in the field of Instrumentation construction, commissioning, maintenance and execution of Plant maintenance in the field of Oil and Gas, Petro-chemicals Plant and Industrial Utilities. Experience in field instrumentation, DCS, IPS, FGS and sub-system interfaces design, maintenance, test and inspection. 	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 03 No. of Candidates Selected = 01 (Estimate) Date to report to Company = December/2016
9	Instrument Technician (Analyser)	<ul style="list-style-type: none"> Diploma in Instrumentation. Passed C and G 803 Parts I and II. 	<ul style="list-style-type: none"> Familiar in analyser handheld tools such as Calibrator, HART configurator and able to execute online diagnostic, transferring / updating configuration, etc. 	Minimum of 5 years experience in analysis instrumentation.	2	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 01 No. of Candidates Selected = 01 (Estimate) Date to report to Company = December/2016
10	Instrument Technician	<ul style="list-style-type: none"> Diploma in Instrumentation. Passed C and G 803 Parts I and II. 	<ul style="list-style-type: none"> Skilled on testing, calibration, installation, repair, and inspection of monitoring devices and being capable of performing general maintenance on the equipment. 	Minimum of 5 years experience in instrumentation, automation and control systems.	3	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 07 No. of Candidates Selected = 03 (Estimate) Date to report to Company = November/2016
11	Mechanical Supervisor	Engineering apprenticeship or training in Mechanical Engineering.	<ul style="list-style-type: none"> Skilled in the general maintenance of process and Power Plant, including the opening and inspection of static equipment and the overhauling of rotating equipment. Capable of interpreting engineering drawings and have knowledge of industrial health and safety. 	Minimum of 5 years satisfactory supervisory experience.	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 02 No. of Candidates Selected = 01 (Estimate) Date to report to Company = November/2016
12	Mechanical Technician	HNTech / BDTVEC or equivalent in Mechanical Engineering	<ul style="list-style-type: none"> Skilled on the opening up, closing, removal and installation of stationary equipment such as vessels, columns, heat exchangers, filters, non-return valves, valves, sight glasses, safety/relief valves, control valves including repacking and lapping of various valves. Familiar with spading and de-spading of pipeline system and have basic knowledge of hydraulic system. Familiar with piping work such as flange sizes, stud bolts & pressure setting and gasket materials. Capable of using tools such as torque wrenches and hydraulic bolt tensioning equipment. 	Minimum of 5 years industrial working experience in the process industry in similar capacity.	3	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 05 No. of Candidates Selected = 03 (Estimate) Date to report to Company = November/2016
13	Mechanical Rotating Equipment Technician	HNTech / BDTVEC or equivalent in Mechanical Engineering	<ul style="list-style-type: none"> Be capable of overhauling rotating equipment such as centrifugal and reciprocating pumps, steam turbines, gear boxes and reciprocating compressors (including their piping system and structural support); Able to interpret drawings and manuals and have a good understanding of the functioning of each part of the equipment; Able to diagnose and correct intricate problems in turbine/compressor lube, control and seal oil systems and other hydraulic systems; Capable of selecting and using the correct tools, alignment equipment and materials. 	Minimum of 5 years practical experience in minor and major overhauling of rotating equipment.	2	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 03 No. of Candidates Selected = 02 (Estimate) Date to report to Company = December/2016

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14	Quality Officer	Degree Holder	<ul style="list-style-type: none"> Corporate responsibility: <ul style="list-style-type: none"> Responsible to review, update and implement Tendrill QMS throughout the organisation and Business Units. Contract specific responsibilities: <ul style="list-style-type: none"> Responsible to establish, document and maintain an effective Quality System to ensure and demonstrate that the work and services conforms to the requirements specified by the contract. Develop a Quality Assurance Manual to meet the customers specifications. Develop a Quality Assurance Plan (contract specific). 	Minimum of 5 years experience in similar capacity.	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 03 No. of Candidates Selected = 01 (Estimate) Date to report to Company = November/2016
15	HVAC Supervisor	HND Holder	Supervises and coordinates the operations, maintenance and service repairs on heating, ventilating, and air conditioning systems. Familiar with a variety of the field's concepts, practices, and procedures. Hands on, performing a variety of tasks as well as leading and directing the work.	Minimum of 5 years experience in similar capacity.	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 01 No. of Candidates Selected = 01 (Estimate) Date to report to Company = November/2016
16	Electrical Skilled Worker	Trade School Training Certificate to C and G 823 or equivalent level	<ul style="list-style-type: none"> He/she shall be capable of working with minimum supervision in performing general and normal tasks such as painting, cleaning, application of proof treatment and other general field works designated by his/her superior. He/she shall be capable of carrying out miscellaneous work such as storing, stock filling, and handling of Equipment and Material after any work. 	Minimum of 5 years technical experience preferably in the Oil & Gas Industry or related field.	2	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 08 No. of Candidates Selected = 02 (Estimate) Date to report to Company = November/2016
17	Electrical Semi-Skilled Worker	Trade School Training or Apprenticeship	He/she shall be competent in the installation of Electrical equipment support and accessories, cabling and other general works.	Minimum of 3 years technical experience preferably in the Oil & Gas Industry or related field.	2	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 08 No. of Candidates Selected = 02 (Estimate) Date to report to Company = December/2016
18	Instrument Skilled Worker	Trade School Training or Apprenticeship	<ul style="list-style-type: none"> Able to plan the work from their understanding of construction drawings and documents and from instructions provided. Able to read, write and speak English fluently Experienced in pressure/ temperature instrumentation installation work including but not limited to instrument piping, threading, copper and stainless steel tubing work. 	Minimum of 4 years experience working as general Instrument Technician skilled worker in the Oil & Gas Industry or related field.	2	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 08 No. of Candidates Selected = 02 (Estimate) Date to report to Company = December/2016
19	Mechanical Semi-Skilled Worker	Trade School Training or Apprenticeship	Able to work under instruction on the opening up, closing, removal and installation of stationary equipment such as vessels, columns, heat exchangers, filters, non-return valves, valves, sight glasses, safety/relief valves, control valves including repacking and lapping of various valves.	<ul style="list-style-type: none"> Minimum of 2 years experience in construction and maintenance work in petrochemical, chemical, oil and gas process and power plant Minimum of 2 years experience in assisting civil tradesmen on building maintenance, civil construction works, surface preparation of timber or steel, shotblast cleaning, minor painting work on plaster, concrete or steel and in the application of varnishes or epoxy coatings. 	5	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 08 No. of Candidates Selected = 05 (Estimate) Date to report to Company = December/2016

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20	Mechanical Helper	Trade School Training or Apprenticeship	<ul style="list-style-type: none"> Have sufficient skill to enable them to use simple hand tools, such as spanners and hammers, and general lifting equipment; Provide labouring services when required to the Company artisans. Cart away and dispose of all rubbish and keep the working area clean and tidy. 	Minimum of 2 years experience in construction and maintenance work on oil or gas process and power plant.	2	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 08 No. of Candidates Selected = 02 (Estimate) Date to report to Company = December/2016
21	Warehouse Semi-Skilled Worker	Trade School Training or Apprenticeship	<ul style="list-style-type: none"> Forklift and overhead crane certification training required Ability Basic knowledge using PC and produce report. (for damage item/Surplus/Defect). Ability to understand and follow instruction with minimum supervision, strong interpersonal and communication skill, awareness on safety guideline. 	<ul style="list-style-type: none"> Minimum of 2 years experience in construction and maintenance work in petrochemical, chemical, oil or gas process and power plant Minimum of 2 years experience in assisting civil tradesmen on building maintenance, civil construction works, surface preparation of timber or steel, shotblast cleaning, minor painting work on plaster, concrete or steel and in the application of varnishes or epoxy coatings. 	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 05 No. of Candidates Selected = 01 (Estimate) Date to report to Company = December/2016
22	Warehouse Helper	Trade School Training or Apprenticeship	<ul style="list-style-type: none"> Have sufficient skill to enable them to use simple hand tools, such as spanners and hammers, and general lifting equipment; Provide labouring services when required to the Company artisans. Cart away and dispose of all rubbish and keep the working area clean and tidy. 	Minimum of 2 years experience in construction and maintenance work on oil or gas process and power Plant.	1	30-Oct-16	CLOSED (Completed)	15-Dec-16	<ul style="list-style-type: none"> No. of candidate(s) interviewed = 05 No. of Candidates Selected = 01 (Estimate) Date to report to Company = December/2016

For further details, please contact:

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